

1. Contact

almudena.montoliu@gmail.com

2. Top Skills

Project Management

Programme planning

Partnership

3. Education

Carlos III University, Madrid, Spain

Social inclusion and International

Solidary Action – International

Cooperation Master's degree (2013-2014)

National University of Distance Education, UNED, Spain

Postgraduate degree in Gender based Violence (2010 – 2011)

Complutense University, Spain

Postgraduate degree in Drug addiction intervention (2008 – 2009)

Complutense University, Spain

Bachelor's degree in Social Work (2006– 2009)

4. Languages

Spanish (Native or Bilingual)

Bahasa Indonesia (Elementary)

English (Full Professional)

Almudena Montoliu Garcia

Professional with experience in International Cooperation and specialized in the humanitarian-development nexus through the DRR approach. Substantial experience with the Public and Private Sector and Civil Society at the local, national, and regional levels.

Experience

----- REGIONAL LEVEL -----

Social Protection Officer - programme and policy (regional consultancy roster) – World Food Programme LAC

March 2021

DIPECHOLAC Content consultant

United Nations Office for Disaster Risk Reduction- UNDRR

February 2021 – May 2021, Panamá

Technical support to the Office of External Relations and the Sendai monitoring Office for the Americas and the Caribbean.

- Ensure that the contents of the DIPECHOLAC (European Commission Humanitarian Aid Department's Disaster Preparedness Programme for Latin America and the Caribbean) web portal are complete and up to date. In coordination with personnel and field staff of ECHO and ECHO Disaster Preparedness (DP) partners, lead the collection and systematization of relevant documentation, as well as those relating to evidence that demonstrate how disaster preparedness makes the difference in terms of saving lives.

- The promotion of the 'Evidence that Makes the Difference' initiative with ECHO partners from throughout Latin America and the Caribbean in order to significantly increase the number of evidences collected and included in the relevant section of the web portal.

- Support the integration of the evidence in the organization and facilitation of the 2021 LAC Disaster Preparedness workshop.

- Communication content: social media creation of content based on evidence, good practices and other information and knowledge products from ECHO DP partners.

DIPECHO Caribbean Coordinator

Disaster Risk Reduction and Recovery Programme,

UNDP Regional Hub Panamá

January 2019 – October 2020, Panamá

Project management of a regional project in 6 target Caribbean countries to increase the preparedness response and strengthen Early Warning Systems with Gender approach at the local, national, and regional levels. Guiding and monitoring project implementation and ensuring the overall facilitation of activities with UNDP, implementing partners (OCHA, CDEMA, IFRC), and the donor (ECHO). Coordinate, promote and support, the actions required for the successful development and the achievement of the objectives, goals, and results (in its technical, budgetary, financial, and legal components), envisioned

CERTIFICATIONS

SPHERE project Official trainer & member and Sphere ToT (RedR UK 2021)

UN mandatory courses

Digital Assessment Socio-Economic impact of COVID-19 (SEIA) course - UNDP

Post-Disaster Needs Assessment course (PDNA)

Disaster Risk Reduction and Sustainable Local Development (UNDRR - ILO)

Disaster and ecosystem resilience in a changing climate course (UNEP)

WASH specialization in the Humanitarian Action (FLASH & IECAH)

Toolkit to download the SDGs to the national realities – POV Risk tool (UNDP)

Shelter management and coordination in Humanitarian Action Course (IOM)

by the project, ensuring effective linkages between the implementing partners, beneficiaries and regional/national institutions. Prepare narrative and financial

reports in Spanish and English and follow up on the annual work plan; Provide technical assistance, such as a South- South Cooperation methodology and training for Cuban Institutions, tools, and methodologies to driving analysis and create country baselines; Design the communication and visibility strategy of the project, as well as the project website as part of the sustainability strategy; and promote synergies and conflict resolution, such as project adaptation and budget reallocation in the context of COVID-19 with partners and national counterparts.

-UNDP representative in WASH LAC cluster, Regional Group on Emergencies, Risks and Disasters for LAC (REDLAC), supporting actions such as monitoring the Venezuelan Crisis or the MIRPS strategy; and SPHERE official trainer and member.

-Development of the project proposal "Ensuring inclusive territorial development mechanisms that reduce imminent and underlying risks with a special focus on the migrant population", for the Comprehensive Development Plan in Mexico, Honduras, Guatemala and El Salvador.

-Project advisor for Costa Rica, Chile and Panama of the Rapid Financing Facility (RFF), in support of the COVID-19 offer beyond the UNDP recovery.

-Member of the Post-Disaster Needs Assessment (PDNA) Coordination Team of El Salvador, for the recovery plan for COVID19 and Amanda and Cristobal storms.

.....NATIONAL LEVEL.....

Programme Associate, Resilience and Territorial Development Programme UNDP Chile

April 2018 – January 2019 Chile

Responsible for the correct technical execution of the portfolio of the Resilience and Territorial Development Programme involving areas of DRR, recovery, decentralization, and alliances with the public and private sector. - Support the planning and management of the Country Programme through programme design, data management, technical advice, improvement of the response mechanism to inform decision making to take corrective measures and coordinate national activities with regional and local governments; Promote synergies with public and private sector, resource mobilization and design projects. Prepare narrative and financial reports (ROAR, QA, integrate the annual work plans, and prepare TORs). Wildfires in southern Chile (2017): representative of UNDP in the HCT and local member of UNDAC mission for the response assessment; design a Recovery methodology focused on sustainable livelihoods and based on the PDNA and SDGs combos methodology; Provide guidelines and technical advisor for the teams of the "modernization of municipal structures", and the "regional process of decentralization" projects. Provide technical advice to the National Emergency Office, in order to develop the new DRR National Policy (2019-2030).

Member of the UNDP Gender team, collaborating in the development of the Gender Strategy for the office.

Disaster Risk Reduction Specialist, Resilience and Territorial Development Programme, UNDP Chile

September 2016 - March 2018 Chile

Coordination and monitoring of the DRR and Recovery Project portfolio of UNDP at the national level. Design and implement projects and methodologies of investment tools, recovery strategies, public-private coordination plans, capacity building and international humanitarian action standards adaptation (SPHERE), where representatives of 21 Ministries were involved for 18 months to ensure social inclusion, cultural and geographical adaptation, and protection of human rights in emergency response. Supervise and monitor technical teams and advise national and subnational public, private and civil society stakeholders. Alliances with the public and private sector for the DRR and the Sustainable Development in two provinces (Chacabuco and Quillota): design a social dialogue methodology with gender and community considerations integrated; coordinate, monitoring and report; provide technical adviser; promote synergies with the donor and between the stakeholders of the subnational level (public, private and civil society) and design and implement a participate methodology for a “Disaster Risk Reduction public-private coordination plan” and the “DRR public-private investment plan”.

1. UNDP national advisor for the National DRM Platform led by National Emergency Office 2. UNDP national advisor for the National Humanitarian Aid Network. 3. SPHERE focal point in Chile

Technical Advisor in DRR and community management, Resilience and Territorial Development Programme, UNDP Chile

August 2015 - August 2016 Chile

Design and implementation of a programme to strengthen the DRR approach in 120 municipalities in Chile (280 local and national officials trained in disaster preparedness, SPHERE standards, and PDNA). Livelihoods recovery plan developed post-earthquake and tsunami in Coquimbo; Assessment of the Atacama floods emergency and development of its recovery plan together with the public sector (2015): Design and implementation of a series of training focused on livelihoods; documentation of lessons learned and best practices for the recovery plan; design and implementation of a local economy recovery plan. Coquimbo Earthquake-tsunami recovery plan (2015): 30 officials from the Ministry of Economy trained under the PDNA and Minimum Economic Recovery Standards (MERS);

Consultant, Resilience and Territorial Development Programme, UNDP Chile

April 2015 - July 2015 Chile

Design, plan and organize a training program in DRR for local governments. Adapt and develop workshops of the Sphere project (international standards for emergency response), for the public sector (30 professionals), and Civil Society (30 social leaders).

UNDP

Internship Local Development and DRR area

June 2014 - December 2014 (7 months), Chile

Valparaíso wildfire, Chile: Design, monitoring and implementation of a recovery plan of the affected areas of the city in coordination with the civil society, private and public sector and academy. Design, plan and technically advise a skills development program for 18 officials; development of narrative reports; Design, organize and implement 2 Sphere Project workshops in order to develop skills of 30 public workers from the Ministry of Housing, and 30 public workers from the Local Government in Valparaiso.

Acción Callejera Foundation

Social Coordinator of Hoyo de Puchula community

**October 2011 - March 2013 Santiago de los Caballeros,
Dominican Republic**

Design and implement a peacebuilding intervention programme between the Dominican and Haitian population at individual, household and community levels (500 families). In charge of continuous education and protection of 90 children and young people, resource mobilization; logistical management of international donations, construction of a safe place in the community and capacity building for women and girls in the community.

DIPECHO Coordinator

Caritas Dominican Republic

October 2011 - November 2012 Santiago de los

Caballeros, República Dominicana

"Science and Community, together to reduce the seismic risk in especially vulnerable cities of the Greater Antilles" project funded by European Commission Humanitarian Aid Office – ECHO and in partnership with Caritas and Acción Callejera Foundation.

Coordinate, monitor, and implement the project actions to develop an effective community EWS in 5 target communities in Santiago de los Caballeros; Analyze and identify targeted communities; develop a community initial baseline of Risk Knowledge; conduct a community EWS assessment: Increase awareness of community hazards, volunteers were trained to develop a family emergency plan methodology; Promote public awareness and public education on DRR at the local and community level; develop flood mitigation activities; implement simulation exercises in the target communities in coordination with Red Cross and public institutions; develop municipal emergency protocols; promote coordination between municipal and community level; and promote synergies and alliances between key actors