**RESUME – HATİCE KÜBRA KOÇAK**

**PROFILE:**

She has over 10 years of experience in humanitarian action, as the focal point of traditional and international multilateral NGOs, and as the project manager of cross-border projects in Syria and many other sectoral projects conducted for people affected by crises and disasters in different regions. She has experience designing and managing projects in emergency response; shelter and cash-based projects, and human rights and humanitarian advocacy activities. She is currently working as the International Partnerships Coordinator at IHH. She completed “Training of Trainers (TOT) Sphere Project: Humanitarian Charter and Minimum Standards in Humanitarian Response in 2022 in Istanbul and has two years of experience as a Sphere Trainer.

**PROFESSIONAL EXPERIENCE:**

* ***IHH – The Foundation for Human Rights and Freedoms and Humanitarian Relief***

***Istanbul, Turkey***

International Partnerships Coordinator

International Relations Department

2023 – on-going

International Partnerships Specialist

International Relations Department

2021 –2023

Donor Relations and Grant Management Officer

2012 –2021

* ***IIUM – International Islamic University Malaysia***

***Kuala Lumpur, Malaysia***

**Research Assistant**

Part-time
2011-2012

**TRAININGS, CERTIFICATES:**

|  |  |  |  |
| --- | --- | --- | --- |
| **No** | **Name** | **Year** | **Facilitator** |
| 1 | Leadership Training for Women-led Organizations, Istanbul | 2022 | ICVA |
| 2 | Sphere Standards Training of Trainers (ToT), Istanbul | 2022 | Sphere Standards |
| 3 | Sphere in Practise, Istanbul | 2022 | Sphere Standards |
| 4 | Grant Management | 2022 | Save the Children |
| 5 | OCHA Country-Based Pooled Funds (CBPFs) | 2022 | Norwegian Refugee Council |
| 6 | Introduction to History of Humanitarianism |  | Save the Children |
| 7 | Building Personal Power Through Influence | 2023 | DisasterReady |
| 8 | Introduction to the Core Humanitarian Standard | 2022 | CHS Alliance |
| 9 | Humanitarian Project Cycle Management | 2022 | Geneva Centre of Humanitarian Studies |
| 10 | Regional Intermational Humanitarian Law Training for Humanitarian Aid Workers, Beirut | 2019 | Diakonia |
| 11 | Nelson Mandela Leadership Programme, Istanbul | 2019 | Sinan Wren Foundation |
| 12 | First Aid Training, Istanbul |  207 |   |
| 13 | Corporate and Personal Development Program, Kocaeli |  2015 | IHH Humanitarian Relief Foundation |

**CONFERENCES, WORKSHOPS:**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **No** | **Name** | **Location** | **Year** | **Facilitator/Organizer** |
| 1 | ***Participant***, MEAL (Monitoring, Evaluation, Accountability and Learning) Planning Workshop | Gaziantep, Türkiye | 2016 | Norwegian Church Aid |
| 2 | ***Speaker***, Best Practices for Women Refugees  | Vicenza, Italy | 2016 | Kadem & Eurocultura |
| 3 | ***Participant***, AFAD-OCHA Capacity Building Workshop for NGOs | Gaziantep, Türkiye | 2019 | AFAD |
| 4 | ***Panelist*** on the International Humanitarian Conference on following sessions:1. “Medical Deployment in Emergencies and Disasters”
2. “Shelter, WASH, Rehabilitation & Reconstruction: Shelter for All “
3. “Clean Water Access for All”
 | Sunway, Malaysia | 2019 | Mercy Malaysia |
| 5 | ***Speaker,*** *in the workshop titled “The Conflict and Humanitarian Crisis in Gaza”* | Dubai | 2024 | DIHAD (Dubai Int’l Humanitarian Aid and Development Conference and Expo) |
| 6 | ***Speaker and Panelist****,* on the International Humanitarian Conference on following sessions:1. “Promoting Understanding, Interaction and Social Inclusion in the Protection of Migrants and Displaced Populations”
2. “Transforming Humanitarian Action to Address Gender Based Violence”
3. “The Future of Humanitarian Development: Current Scenarios and Prospects”
 | Kuala Lumpur, Malaysia | 2024 | Mercy Malaysia |

**EDUCATION:**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **No** | **Name of School/Location** | **Subject** | **Year** | **Degree** |
| 1 | International Islamic University Malaysia (IIUM), Kuala Lumpur | Islamic Revealed Knowledge and Human Sciences | 2007-2012 | Bachelor (BA) |
| 2 | International Islamic University Malaysia (IIUM), Kuala Lumpur | Political Science | 2008-2011 | Minor  |
| 3 | International Institute of Islamic Thought and Civilization (ISTAC-IIUM) | “Orientalism” (graduate course)  | 2012 | Guest Student |
| 3 | Abu al-Nour Institute, Damascus, Syria |  Arabic Language Courses |  2008 | Arabic Lang. Studies |
| 4 | Istanbul University, Istanbul, Türkiye | Pedagogical Formation |  2017 |  |
| 5 | Istanbul Bilgi University | International Relations | ongoing |  Masters (MA) |