

# Engine 2 Lessons Learned Workshop: Agenda

Wednesday 11<sup>th</sup> October 2023 – Friday 13<sup>th</sup> October 2023

<b>Day 1: Celebrating Accomplishments</b>		
<b>Wednesday 11 October</b>	<b>Session Name</b>	<b>Description</b>
08:30 - 09:00	Check-in <i>Upon arrival, a selection of teas, coffee, pastries, and fresh fruit will be available for breakfast.</i>	Register participants in the attendance sheet Collect consent forms from participants.
9:00 - 10:30	1- Introduction	Welcome Participants Introduce Engine 2 Introduce Lessons Learned Workshop Aim and Agenda
<b>Break</b> <i>A selection of tea and coffees will be available</i>		
11:00 - 13:00	2- Success Stories	Delivery teams present their achievements
<b>Lunch</b> <i>A selection of sandwiches, wraps, cold finger food, and salads will be served for lunch</i>		
14:00 - 15:30	3- Success Stories	Delivery teams present their achievements
<b>Tea Break</b> <i>A selection of tea and coffees will be available</i>		
16:00 - 17:00	4- Wall of Greatness	Build the wall of greatness

## Day 2: Lessons learned/challenges and DEC meeting

Thursday 12 <sup>th</sup> October	Session Name	Description
08:45- 09:00	Check in	Check in
9:00 – 10:45	1- Lessons learned and challenges	Exchanging knowledge, experience and best practices via World Cafe exercise
<b>Break</b> <i>A selection of tea and coffees will be available</i>		
11:15 – 13:00	2- Lessons learned and challenges	Exchanging knowledge, experience and best practices via World Cafe exercise
<b>Lunch</b> <i>A selection of sandwiches, wraps, cold finger food, and salads will be served for lunch</i>		
14:00 - 15:30	3- Share success with DEC	Present Engine 2 wall of greatness to the DEC
<b>Tea Break</b> <i>A selection of tea and coffees will be available</i>		
16:00 - 17:00	4- Engine 2 Lesson learned & Challenges	Group Discussion with DEC around E2 Lessons Learned & challenges

## Day 3: Developing Partnerships and Networking

Friday 13 <sup>th</sup> October	Session Name	Description
08:45- 09:00	Check in	Check in
9:00 – 10:30	1- Workshop evaluation	<p>Initial feedback</p> <p>What worked well?</p> <p>What needs improvement?</p> <p>How to keep active learning within Engine 2?</p> <p>What else needed to keep people in the same page?</p>
<b>Break</b> <i>A selection of tea and coffees will be available</i>		
11:00 – 12:00	2- Phase 2b/Phase 2 ways forward	Group discussion around the next phases, expectations, deadlines, and best practices for how to work together.
12:00 – 13:00	3- Preparation for NGOs Market	Set the venue for the NGOs market
<b>Lunch</b> <i>A selection of sandwiches, wraps, cold finger food, and salads will be served for lunch</i>		
14:00 – 16:00	4- NGOs Market	Meet different NGOs to learn more about their work and discuss areas of collaboration