

# Curriculum Vitae

## Personal information

<b>Name and surname</b>	Hassan Jenedie
<b>Address</b>	Turkey, Gaziantep
<b>Telephone</b>	0090 535 220 18 38
<b>E-mail</b>	hassanjenedie@gmail.com
<b>Other contacts</b>	<b>Skype:</b> Hassan.Jenedie
<b>Nationality</b>	Syrian
<b>Date of birth</b>	30/01/1985
<b>Gender</b>	Male



## Brief Biography

Hassan is the Executive Director in Bousla. He holds a BSc in Pharmacy from Kalamoon University and a diploma in Advanced Studies from the University of Geneva in Humanitarian Action (Designing Strategies and Projects for Humanitarian Action). Besides, Hassan holds a master of business administration at Marmara University.

He is a certified trainer in Program Management for the Development Sector (PgMD), Project Management for the Development Sector (PMD Pro 1&2), Remote management, The Sphere Project, and Quality & Accountability.

Hassan was selected as ambassador in the PM4NGOs hub (<https://www.pm4ngos.org/pm4ngos-hubs/>) for the Middle East and Turkey to provide support and advice to learners, practitioners, new trainers, training organizations, follow them up and provide feedback.

Hassan has ten years a humanitarian aid worker, designed and facilitated training & consultancies in a Project Management (Project DPro) and Organizational Capacity Assessment (OCA) in Syria, Yemen, Iraq, and Turkey, and he has worked as a specialist consultant for multiple UN agencies, INGOs and humanitarian academic organizations such as UNDP, IOM, OCHA, Relief International, Action Medeor, AAR Japan, SPHERE, Core Humanitarian Standards (CHS), Humanitarian Academy for Development (HAD), Johns Hopkins University Center for Humanitarian Health, and NGO Coordination Committee for Iraq (NCCI).

Hassan has also online trainings on an international platform such as [disasterready.org](https://disasterready.org) and [Buildingmarkets.org](https://buildingmarkets.org), within the Investing in Humanitarian Action learning programme framework (ISHA).

Hassan has conducted Organizational Capacity Assessment for more than 57 Syrian Organizations, 30 Iraqi Organizations, 10 Yemeni Organizations.

Moreover, Hassan has acted as project manager for more than 47 projects in various sectors funded by different donors such as GIZ, Expertise France (EF), Medecins Du Monde (Mdm), UN Agencies, WorldVision (WV), International Rescue Committee (IRC), Islamic Relief Worldwide (IRW), Save The Children (SCI), Norwak and World Health Organization (WHO).

Before Bousla, Hassan was Capacity Building Director in Trust. Before Trust, Hassan was Chief Development Officer and Deputy CEO for the Union of Medical Care and Relief Organisations (UOSSM), where he was responsible for developing capacity building, designing strategy and establishing policies and procedures.

## Work experience

<b>Dates</b>	06/2020- present
<b>Position held</b>	Executive Director
<b>Main activities and responsibilities</b>	Responsible for planning, organization, and direction of the organization's operations and programs. Oversees and reports on the organization's results for the board of directors. Prepares accurate and timely analyses that capture and communicate fundraising results, variances, and performance trends. Provides leadership to and manages the efforts of site staff to ensure appropriate support of all departments.

	Supervises the development of operations-based financial modeling and coordinates annual budget reviews, monthly and quarterly reviews, and periodic forecast updates with operational and senior management in Bousla offices. Retains a diverse, highly qualified staff and volunteers by providing career coaching, growth, and personal development for workers. Ensures that services and funding relationships are robust enough to meet or exceed strategic goals, objectives, and partners' expectations.
<b>Name and address of employer</b>	Bousla for Training & Innovation
<b>Type of sector</b>	<b>Bousla for Training &amp; Innovation</b> is an independent civics training institution serving the Syrian population. Boucla's expert instructors train Syrian local administrative councils (LAC's) in areas of effective administration and good governance. The ability and capacity of LAC's in Syria's liberated regions to function effectively are critical to facilitating daily life for populations cut off from goods and services that would otherwise be provided by a stable central and regional government. By investing in empowering and optimizing governance at the LAC level in Syria, Bousla (powered by SF) focuses on centralized solutions that in turn multiply out in benefit, positively affecting the lives of many more people.
<b>Dates</b>	11/2018- 06/2020
<b>Position held</b>	Capacity Building & Partnerships Manager
<b>Main activities and responsibilities</b>	Assess capacity building needs and develop location-specific capacity building plans; Oversee and support the implementation of capacity building plans at the field level, Contribute to the development of a training and capacity building strategy in Bousla; Lead the design, planning, and facilitation of training workshops and sessions; Provide recommendations for follow-up and future capacity building activities; Maintain regular contact with donors, partners and act as a focal point for all communications with donors and partners; Develop and maintain an effective and positive working relationship with relevant stakeholders including partner agencies, community leaders and service providers.
<b>Name and address of employer</b>	Bousla for Training & Innovation
<b>Type of sector</b>	<b>Bousla for Training &amp; Innovation</b> is an independent civics training institution serving the Syrian population. Boucla's expert instructors train Syrian local administrative councils (LAC's) in areas of effective administration and good governance. The ability and capacity of LAC's in Syria's liberated regions to function effectively are critical to facilitating daily life for populations cut off from goods and services that would otherwise be provided by a stable central and regional government. By investing in empowering and optimizing governance at the LAC level in Syria, Bousla (powered by SF) focuses on centralized solutions that in turn multiply out in benefit, positively affecting the lives of many more people.
<b>Dates</b>	11/2016- 11/2018
<b>Position held</b>	Capacity Building Director
<b>Main activities and responsibilities</b>	Provided expert, top-quality consultancy, training, and monitoring services to international and local NGOs, businesses, donors, and third parties with a vested interest in the health department of humanitarian action.
<b>Name and address of employer</b>	Trust for Consultancy and Development (TCD)
<b>Type of sector</b>	Trust Consultancy and Development (TCD) is an independent consultancy, capacity building, and research organization based in Gaziantep, Turkey.
<b>Dates</b>	01/2016- 10/2016
<b>Position held</b>	Chief Development Officer (Deputy CEO)

<b>Main activities and responsibilities</b>	Worked as a part of the organization's team for developing the capacity building at our organization, designed and implemented successful strategies, policies, and procedures.
<b>Name and address of employer</b>	Union of Medical Care and Relief Organizations (UOSSM)
<b>Type of sector</b>	A humanitarian organization with headquarters in France/ Health Departments, including Trauma, PHC, Psychiatric, and Medical & Administrative Training.
<b>Dates</b>	06/2014- 12/2015
<b>Position held</b>	Chief Grants Officer
<b>Main activities and responsibilities</b>	Managed the Turkey grants team, wrote proposals and concept notes for multi health departments, including Trauma, PHC, Psychiatric, and Medical Training. Coordinate negotiations with various international donors to provide adequate funds for the project implementation.
<b>Name and address of employer</b>	Union of Medical Care and Relief Organizations (UOSSM)
<b>Type of sector</b>	A humanitarian organization with headquarters in France/ Health Departments, including Trauma, PHC, Psychiatric, and Medical & Administrative Training.
<b>Dates</b>	06/2013- 06/2014
<b>Position held</b>	Project Coordinator
<b>Main activities and responsibilities</b>	Coordinated the conducted work of UOSSM and the European Union, Managed and supported more than 80 employees working on the health project implementation in Syria, targeting more than 165.000 beneficiaries.
<b>Name and address of employer</b>	Union of Medical Care and Relief Organizations (UOSSM)
<b>Type of sector</b>	A humanitarian organization with headquarters in France/ Health Departments, including Trauma, PHC, Psychiatric, and Medical & Administrative Training.
<b>Dates</b>	04/2012- 06/2013
<b>Position held</b>	Aleppo Office Manager
<b>Main activities and responsibilities</b>	Distribution of supplies to the whole governorate, and implementation of projects according to assessed needs.
<b>Name and address of employer</b>	Union of Medical Care and Relief Organizations (UOSSM), Syria.
<b>Type of sector</b>	A humanitarian organization with headquarters in France/ Health Departments, including Trauma, PHC, Psychiatric, and Medical & Administrative Training.
<b>Dates</b>	06/2011- 04/2012
<b>Position held</b>	Member of Steering Committee in Aleppo City Medical Council (ACMC).
<b>Main activities and responsibilities</b>	Worked on: <ol style="list-style-type: none"> <li>1. Establishment of Aleppo city medical council central warehouse, which covers the needs of four hospitals and around 10 PHCs in Aleppo.</li> <li>2. Automation and introduction of IT to work with the billing system and documentation.</li> <li>3. Supply Chain Management System</li> <li>4. Warehousing Management System</li> </ol>
<b>Name and address of employer</b>	ACMC, Syria.
<b>Type of sector</b>	Civil Society.
<b>Selected Consultancies and Training</b>	
<b>Humanitarian Academy for Development (HAD)</b>	As an individual consultant in close collaboration with Syrian, Iraqi, and Yemeni NGOs to design a tool which will help them to understand the elements of an NGO with well-rounded capacity, and which will help them to assess the NGOs

<b>Syrian, Iraqi and Yemeni LNGOs Self-Capacity Building Needs Assessment to Respond to COVID19 Context 2020</b>	against this model. The advantages of this tool are that it offers a quantifiable way of recording organizational strengths and weaknesses at a particular point in time, thus offering the organization the possibility of repeating the exercise at another point in time and noting the changes, for the better or worse and develop a Capacity Building Plan.
<b>NGO Coordination Committee for Iraq (NCCI)</b>	As an individual consultant in close collaboration with NCCI members to conduct a capacity assessment (CA) to identify areas for technical and organizational improvement and develop a Capacity Building Plan.
<b>UNDP Syria Cross-Border Initiatives 2020</b>	As a consultant of the Syrian Civil Societies Support Programme to assess and develop the capacity of CSOs at the institutional, organizational, and individual levels.
<b>SPHERE, IOM UN Migration, Core Humanitarian Standards (CHS) and OCHA Turkey 2020</b>	As lead trainer with two co-trainers from Turkey (who participated in the Q&A Training of Trainers in October 2019 in Gaziantep). The lead trainer acted as a coach all along the learning process. The 2 co-trainers delivered the core 3-day training modules in Turkey.
<b>IOM UN Migration and OCHA Turkey 2020</b>	As lead trainer with two co-trainers from Northwest Syria (who participated in the Q&A Training of Trainers in October 2019 in Gaziantep). The lead trainer acted as a coach all along the learning process. The 2 co-trainers delivered the core 3-day training modules in Northwest Syria.
<b>OCHA Turkey and NES Forum 2020</b>	As lead trainer with two co-trainers from Northeast Syria (who participated in the Q&A Training of Trainers in October 2019 in Gaziantep). The lead trainer acted as a coach all along the learning process. The 2 co-trainers delivered the core 3-day training modules in Northeast Syria.
<b>Core Humanitarian Standards (CHS) and OCHA Turkey 2019</b>	Under the supervision of the Lead Trainer: co-facilitate the Training of Trainers in Gaziantep (planned for the first half of October 2019); in a second stage (and as part of a different contract), the co-trainer will be expected to coach ToT participants in delivering Q&A introductory training workshops in Turkey, Syria and/or Iraq, in the period from October to December 2019. Lastly, and as part of the ToT preparation, the co-trainer will be expected to contribute to the quality checking of the Arabic translation of the 3-day Q&A introductory workshop modules and some ad hoc resources for the ToT itself.
<b>Relief International for Health Facilities Evaluation (Lifesaving Emergency Assistance for Protracted Conflict in Syria (LEAP IV) 2019</b>	As the technical supervisor and work closely in the assessment of the project, "Lifesaving Emergency Assistance for Protracted Conflict in Syria (LEAP IV)", was funded by European Commission Humanitarian Aid Department (ECHO) and implemented by Relief International (RI) to provide life-saving primary, secondary and reproductive healthcare services with integrated WASH support to six health facilities and three mobile clinics in Idleb and Hama are supported.
<b>Association for Aid and Relief, Japan (AAR Japan) 2019</b>	Designed and delivered the PCM training for AAR's staff in URFA.
<b>Johns Hopkins University Center for Humanitarian Health (United States) 2018</b>	As the technical supervisor and work closely in the assessment of the Situation of the Pharmaceutical Sector in Syria
<b>Action Medeor/German Medical Aid Organization 2018</b>	Tailored in-house training in Remote Management funded by Action Medeor to Orient's staff in Hatay.
<b>Building Market 2018</b>	Tailored and delivered nine virtual training sessions on Proposal Writing and Project Management as part of the Investing in Community Based Organizations (CBOs) In Istanbul, Gaziantep, and Hatay.

<b>Relief International (RI) 2018</b>	Designed and delivered the PMD training for RI's staff in Gaziantep.
<b>Welthungerhilfe Organization (WHH) 2018</b>	Co-facilitated and delivered the PMD training for WHH's staff in Gaziantep.
<b>Building Market 2018</b>	Co-designed and Trained CBO's Proposal Writing and Project Management in Istanbul, Gaziantep, and Hatay.
<b>Bousla for Training and Innovation 2017</b>	Capacity-building support and training Essentials of Humanitarian Practice and Remote Management for Keys initiative.
<b>Action Medeor/German Medical Aid Organization 2017</b>	Development and delivery of Project Management training, most recently in November 2017
<b>CARE (Cooperative for Assistance and Relief Everywhere)</b>	Tailored in-house training in NGOs Management and Remote Management funded by Care to local Syrian NGOs in collaboration with Baytna Syria.
<b>Disaster Ready/Project Management 2017</b>	Tailored and delivered a virtual training session on Project Management in Development (PMD Pro) Certification Exam Preparation as part of the Investing in Syrian Humanitarian Action (ISHA) learning program. One of the main goals of the PMD Pro is to "Deliver something useful to frontline staff." The training, led by Hassan Jenedie, is designed to help prepare project managers and team members providing aid in Syria to take the Project Management in Development (PMD Pro) Level 1 certification. The session prepares learners to take the PMD Pro Level 1 exam as well as use examples of how to apply the key concepts and best practices of the PMD Pro when implementing projects within the Syrian humanitarian assistance.
<b>Disaster Ready/Building Better Response 2017</b>	Tailored and delivered a virtual training session on Building a Better Response (BBR) as part of the Investing in Syrian Humanitarian Action (ISHA) learning program. The training session, led by Hassan Jenedie, is designed for humanitarians, field staff, and volunteers providing aid in Syria. This training session builds a learner's skills to engage with humanitarian systems in a manner that improves coordination and response to the needs of affected populations in Syria.  This training based on the online course developed by the Humanitarian Academy at Harvard, in partnership with the International Medical Corps and Concern Worldwide as part of the "Building a Better Response: Strengthening Non-Governmental Organization (NGO) Capacity and Engagement in the International Humanitarian Architecture" project.
<b>SAMS 2017</b>	Training in PMD Pro 1 & PMD Pro 2 for SAMS's staff, to support country strategic planning processes.
<b>Médecins du Monde 2017</b>	Training and capacity building in Project Management, including advice on PMO system development.
<b>IYD Humanitarian Relief Organization/ İnsani Yardımlaşma Derneği İYD 2017</b>	Training in Project Management, Development of policy, and procedures in the PMO office.
<b>Orange Capacity Building Organization 2017</b>	Training of Trainers, for a Syrian network implementing social development initiatives in Syria.
<b>IAPS-Technical Training and Consulting 2016</b>	Delivery of Project Management training to World Vision's staff and partners.
<b>Deutsche Gesellschaft für Internationale</b>	Training and mentoring in Project Management for health directorates staff inside Syria, Funded by GIZ in collaboration with UOSSM.

<b>Zusammenarbeit (GIZ) 2016</b>	
<b>COSV (Coordinating Committee of the Organisation for Voluntary Service) 2016</b>	Co-development and training in Project Management to organizations who are working in the media sector, funded by ESCWA.
<b>Physicians Association Continents - PAC 2016</b>	Training and mentoring in Project Management for PAC's staff in Turkey.
<b>SAVE The Children - SCI 2015</b>	Independent Consultant Project in Syria Relief funded by Save the Children / Turkey (DFID project) - provided analytical support to SR staff to generate lessons to inform future DFID investment in health in conflict-affected areas of the Syrian region.
<b>Additional work experience</b>	During the period Summer of 2007-2009, Hassan was selected to act as a representative for Kalamoon University in Germany and Egypt.

## Education

<b>Dates</b>	2018-2020
<b>Title of qualification awarded</b>	"Master of Business Administration"
<b>Name and type of University</b>	Istanbul Şehir University
<b>Dates</b>	2016-2017
<b>Title of qualification awarded</b>	"Designing Strategies and Projects for Humanitarian Action"
<b>Name and type of University</b>	The University of Geneva and the Graduate Institute (IHEID) in partnership with (MSF) Médecins Sans Frontières and Groupe URD (Urgence Réhabilitation Développement).
<b>Dates</b>	06/2005 – 06/2010
<b>Title of qualification awarded</b>	Bachelor Science degree in pharmacy and pharmaceutical chemistry (79.50 % very good in the grading system)
<b>Principle subjects</b>	Pharmacy and pharmaceutical chemistry
<b>Name and type of University</b>	Kalamoon University, Syria

## Training courses and certificates

<b>Dates</b>	15-18/10/2018
<b>Title of qualification awarded</b>	Certificate of attendance and certificate of passing the exam with very good scores
<b>Principle subjects</b>	Program Management for The Development Professional (PgMD Pro)
<b>Name and type of organization</b>	Humentum with John Cropper, Istanbul, Turkey
<b>Dates</b>	12-16/02/2018
<b>Title of qualification awarded</b>	Certificate of Completion
<b>Principle subjects</b>	Training of Trainer
<b>Name and type of organization</b>	Nicelyfacilitated with Stephen Blakemore, Istanbul, Turkey
<b>Dates</b>	22-27/04/2016

<b>Title of qualification awarded</b>	Certificate of Completion
<b>Principle subjects</b>	Startups from Conception to Launch, Tarek Sweidan.
<b>Name and type of organization</b>	The Gulf Innovation, Istanbul, Turkey.
<b>Dates</b>	27-30/04/2017
<b>Title of qualification awarded</b>	Certificate of attendance and certificate of passing the exam with very good scores
<b>Principle subjects</b>	Project Management Development Professional 2
<b>Name and type of organization</b>	LINGOs, Gaziantep, Turkey
<b>Dates</b>	14-16/12/2016
<b>Title of qualification awarded</b>	Certificate of Completion
<b>Principle subjects</b>	Train the Facilitators
<b>Name and type of organization</b>	GIZ, Gaziantep, Turkey.
<b>Dates</b>	17/10/2016
<b>Title of qualification awarded</b>	Certificate of Completion
<b>Principle subjects</b>	Remote Management Training
<b>Name and type of organization</b>	IRC, Gaziantep, Turkey.
<b>Dates</b>	20-25/08/2016
<b>Title of qualification awarded</b>	Certificate of Completion
<b>Principle subjects</b>	Training of trainer, Tarek Sweidan.
<b>Name and type of organization</b>	The Gulf Innovation, Istanbul, Turkey.
<b>Dates</b>	09-13/08/2016
<b>Title of qualification awarded</b>	Certificate of Completion
<b>Principle subjects</b>	Data Collection Methods for Monitoring Quantitative.
<b>Name and type of organization</b>	IRC, Gaziantep, Turkey.
<b>Dates</b>	04-11/12/2015
<b>Title of qualification awarded</b>	Certificate of Completion
<b>Principle subjects</b>	Training of trainer "Sphere" Minimum Standards of Response
<b>Name and type of organization</b>	OCHA, Human Appeal, Sphere project, Gaziantep, Turkey
<b>Dates</b>	06/07- 04/09/ 2015
<b>Title of qualification awarded</b>	Certificate of Completion
<b>Principle subjects</b>	Conflict Sensitive Project Cycle Management Summer Course 2015
<b>Name and type of organization</b>	Gaziantep University, Gaziantep, Turkey
<b>Dates</b>	06/2015

<b>Title of qualification awarded</b>	Certificate of Completion
<b>Principle subjects</b>	Training of trainer “Project Management Development Professional”
<b>Name and type of organization</b>	Lingos, Gaziantep, Turkey
<b>Dates</b>	13-14/05/2015
<b>Title of qualification awarded</b>	Certificate of attendance
<b>Principle subjects</b>	Building Better Response
<b>Name and type of organization</b>	USAID, Gaziantep, Turkey
<b>Dates</b>	23-27/03/2015
<b>Title of qualification awarded</b>	Certificate of attendance and certificate of passing the exam with very good scores
<b>Principle subjects</b>	Project Management Development Professional 1
<b>Name and type of organization</b>	LINGOs and SCI, Gaziantep, Turkey
<b>Dates</b>	22-23/ 08/2014
<b>Title of qualification awarded</b>	Certificate of attendance
<b>Principle subjects</b>	Procurement, In Kind-Donations and Logistics
<b>Name and type of organization</b>	Islamic Relief Worldwide
<b>Dates</b>	12-14/ 08/ 2014
<b>Title of qualification awarded</b>	Certificate of attendance
<b>Principle subjects</b>	Syria Multi-Sector Need Assessment and Research Training
<b>Name and type of organization</b>	MSNA, Antakya, Turkey
<b>Online courses (certificates available)</b>	Project Management Professional, July 2016
<b>Personal skills and competencies</b>	
<b>Mother tongue</b>	Arabic
<b>Other languages</b>	English (Fluently- C1).
<b>Social skills and competencies</b>	I can act as an excellent liaison between NGOs working in Syria due to the extensive network I have built during my professional career. I have outstanding communication skills; I am a good leader and a good team player as well.
<b>Organizational skills and competencies</b>	I worked as a deputy CEO (UOSSM) and a development officer of a large organization (13 branches and 950 staff members). So, I have very good negotiation and experience skills to manage people, money, and time.
<b>Technical skills and competencies</b>	I have very good analytical thinking. Also, doing much training improved my analytical skills.
<b>Computer skills and competencies</b>	I have good knowledge of MS office packages, internet research skills.
<b>Additional information</b>	
<b>Personal interests</b>	Reading, Volunteer Work, Travelling, Swimming, socializing, and networking.



## References

### **Sylvie Robert**

Independent Consultant/ Humanitarian-Quality-Accountability-People

[sylvierobertconsulting@yahoo.fr](mailto:sylvierobertconsulting@yahoo.fr)

Mobile: +34 638260 929

Skype: sylvierobertparis

### **John Cropper**

Director of Capacity Building Solutions, Humentum.

[john.cropper@humentum.org](mailto:john.cropper@humentum.org)

Mobile: +44 7412 663 122

Skype: johncropper

### **Maysaa Hamadi**

Capacity Development Advisor, Mercy Corps Lebanon.

[mhamadi@mercy Corps.org](mailto:mhamadi@mercy Corps.org)

Mobile: +961 81666239

Skype maysaa.hammady

### **Stephen Blakemore**

Independent consultant and CEO, Nicelyfacilitated UK.

[stephen@nicelyfacilitated.org](mailto:stephen@nicelyfacilitated.org)

Mobile: +44 7740 373690

Skype: stephenblakemore