Terms of Reference

List the Sphere activities your organisation is intended to conduct in the next 12 months?

Current/Planned Activities *(Please be as specific as possible)*	**Tentative timeline** *(if applicable)*
Engagement with local authorities & Advocacy work	September- Nov 2021 Jan – June 2022
+ Advocacy audience to National Agencies + Advocacy audience to Regional and Local authorities	
Sphere trainings and events	Throughout the year 2021 and 2021
+ Sphere Orientation + Basic Sphere trainings + Sphere ToT	
Translation of the Handbook, Tools & Learning	Ongoing Jan-June 2021 July-August 2021 September 2021 Ongoing
+ Translation of the Sphere Handbook into Bahasa + Editing of the Handbook + Printing of the Handbook + Launch of the Bahasa Indonesia Sphere Handbook + MPBI is involved in the adaptation of CPMS in Indonesia, translation of INEE, LEGS and CHS standards.	
Coordination with the Sphere community at country/regional level	September 2021 October 2021 Jan 2022
+ Country Sphere Community Workshop + Regional Sphere Community Workshop + Regional Sphere Community Workshop	
Other activities	Ongoing
+ Promotional and education Sphere for Disaster Vulnerable Urbans + Promotional and education Sphere for Disaster Vulnerable Non-Urbans + Orientation of Sphere for Linked Professional + Evaluation of Sphere users	

Last update : May 2021

How are you going to evaluate the success of the above-mentioned activities?

(Suggest success indicators for each above activity)

> ➢ Input indicators: number of meeting, number of persons involved.
> ➢ Process indicators : participative,
> ➢ Output indicators: % of planned activities implemented.
> ➢ Impact indicators: use of Sphere