

SPHERE TOT TRAINING

REDR UK END OF TRAINING REPORT

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SPHERE TOT ON-LINE TRAINING

Event Date:	18 – 29 January 2021
Donor/Client:	Sphere
Event Code:	a054u00000LPIU5
Type of event:	<input type="checkbox"/> Open <input type="checkbox"/> Custom <input checked="" type="checkbox"/> Project
Event Location:	Online
Name(s) of Trainers:	Stephen Blakemore

SECTION 1: DEMOGRAPHIC DATA

Total Number of Participants		Age	
Male:	9	25 and under:	
Female:	7	26 to 40:	8
Other:	0	41 to 55:	3
		55 and over:	5
Total	16	Total	16

Location			
Burkina Faso	3	Haiti	1
Kenya	1	Ecuador	1
Zimbabwe	1	Chile	1
UK	1	Brazil	1
Germany	1	Syria	2
		Turkey	3
Total	7	Total	9

SECTION 2: TRAINER REFLECTION

Would you suggest any changes to the structure of the learning event e.g. the order of the sessions?

Suggest that it is delivered over three, rather than 2 weeks. This will give participants more time between sessions for collaborative work and self-study, and to accommodate the demands of the training alongside work or other activities.

Were the session timings accurate?

Mostly yes, but flexibility is needed. Some timings are quite tight and could be revisited. Both Module 5 sessions (practice) overran by about 20 mins. It was a challenge to complete the four sessions in 3.5 hours allowing also for feedback and breaks. It could be done, but only by limiting feedback a little.

Was the content of the learning event relevant, up to date, and suitable?

Yes, it makes use of online training tools and techniques, and points participants towards other useful resources.

Was the content appropriate for the group?

Yes, it was adapted for more experienced Sphere trainers.

How did the composition of the group affect the learning? e.g. diversity, differing levels of experience?

The group was very diverse in its knowledge and experience. All were engaged and happy to share with and learn from others. The different time zones, languages and varying issues with connectivity undoubtedly had a greater impact on the collaborate learning elements than on the facilitated sessions.

During the daily reviews, did learners raise any issues? How did you address these issues?

One or two participants were initially confused about what was required from them at each stage. This was explained to the group and discussed with individual participants.

Were any sessions, activities or methodologies especially effective? What was most successful aspect of the learning event? Any best practices to take forward on future trainings?

Although it was the intention to use a variety of online tools, keeping it simple helped ensure accessibility and engagement. Small group work in Breakout Rooms was good, and the use of (for most) simple interactive tools such as Jamboard. The practice sessions and feedback, and the care taken to get everyone to this point, was especially effective.

Were any sessions, activities or methodologies ineffective?

Not especially, although some found it difficult to use the interactive tools – particularly if they were joining the training via their mobile 'phone

How effective were the administrative arrangements before and during the event?

Great. Really helpful to have support from RedR not only during sessions, but throughout.

Any other comments/feedback

The course would benefit from having fewer participant (max. 12) or two trainings (if more than 12).

SECTION 2: QUANTITATIVE DATA PARTICIPANT EVALUATIONS

Number of online feedback forms received: 16/16

Scale: Very Bad = 1, Bad = 2, Adequate = 3, Good = 4, Excellent = 5

Participants feedback on the course elements and overall:	Average Rating (out of 5)
Participants feel their knowledge has improved:	4.33
Participants feel their skills have improved:	4.27
Participants feel the course met its learning objectives :	4.47
Participants rated the relevancy of the training to their work or life:	4.87
Participants rated the training materials as useful:	4.67
Participants rated the pre-course arrangements (signing up, joining instructions, logging in for the first time)	4.47
Participants that rated the overall training course as:	4.73

Scale: Strongly Disagree = 1, Disagree = 2, Neutral = 3, Agree = 4, Strongly Agree = 5

Participants feedback on the facilitation of the training:	Average Rating (out of 5)
Participants rated the overall facilitation as:	4.67
Trainers engaged participants to support their learning :	4.60
Trainers created inclusive and encouraging environment	4.80
Trainers were knowledgeable on the topic	4.73

SECTION 3: QUALITATIVE FEEDBACK PARTICIPANTS

Below are all the important points noted by participants on their Course Evaluation Forms or raised during the course. Interesting quotes have also been included.

What aspects of the course did participants list as things they learned that they will be able to apply in practice?

- Tools for remote training facilitation and to keep participants engaged during online sessions (Kahoot, Mentimeter, "Roulette of Fortune", etc.)
- Zoom tools including Breakout Rooms
- Variety of online collaborative tools, including Jamboard
- Practice/Principle/Practice model

What aspects of the course did participants like best?

- Peer review and partnership for collaborative work; providing and receiving meaningful feedback
- Discovering new tools
- Breakout Room discussions
- Exchange of ideas and experience
- Inclusiveness
- Training evaluation triangle

What changes did participants suggest?

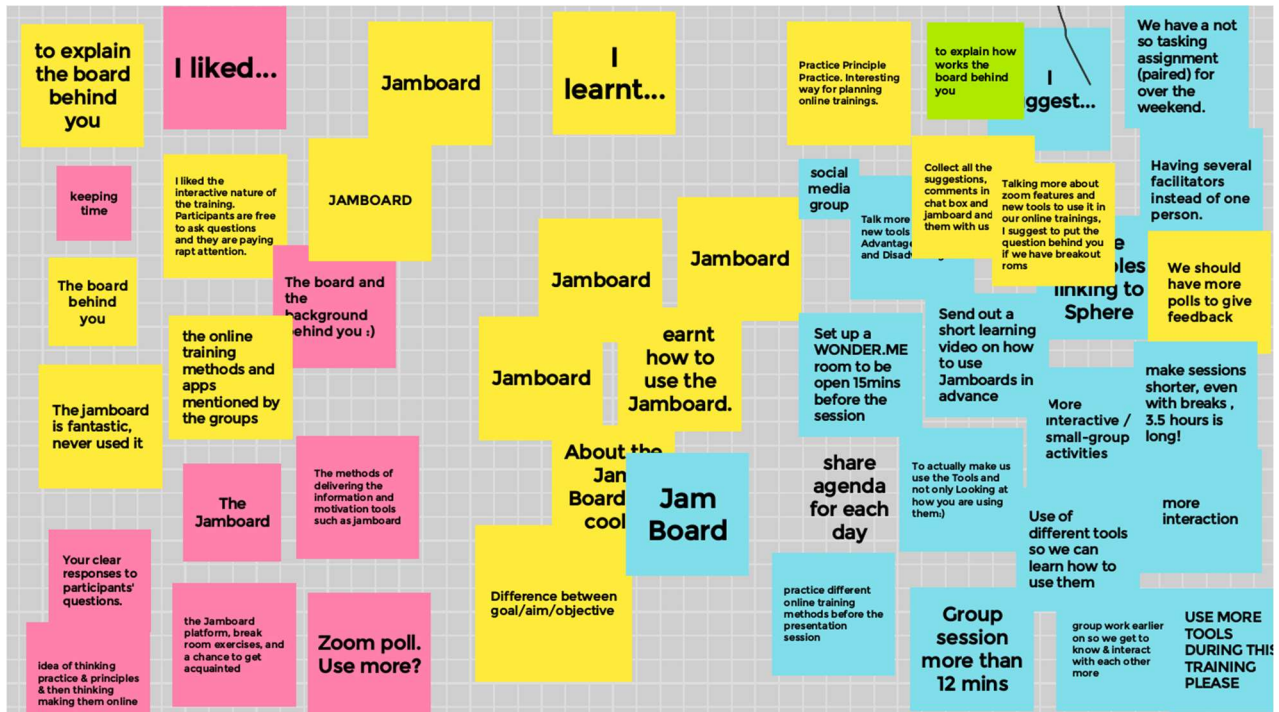
- 3 hours as a maximum for facilitated live sessions.
- Extending the 2-week period to 3 weeks, to allow more time between live sessions.
- Shorter sessions and longer breaks.
- Clearer instructions for the demo (practice) sessions
- Record the practice sessions and share with participants.
- Have two facilitators.
- More examples throughout linked to Sphere.
- Establishing groups of 3, rather than pairs.

Additional comments (quotes from participants' surveys)

- "I really enjoyed the course and learnt many things about Online facilitation. I look forward to implementing a lot of the things I learnt in my own training workshop".
- "Thanks for having me in this training, it really helps. I feel comfortable to plan online training".
- "Thanks to Stephen, RedR & Sphere for opportunity to attend this helpful training"

RedR UK Signed: Stephen Blakemore & Mari Paz Ortega Rodriguez

Date: 4 February 2021

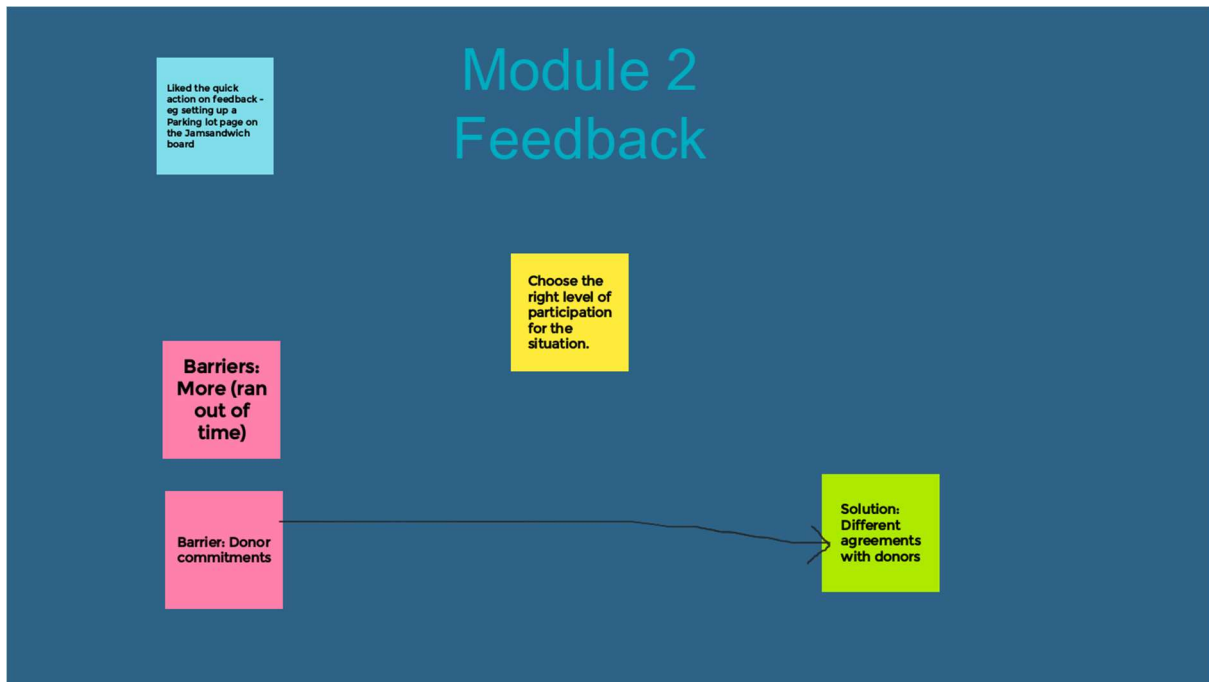


Go to www.menti.com and use the code 64 53 09 3

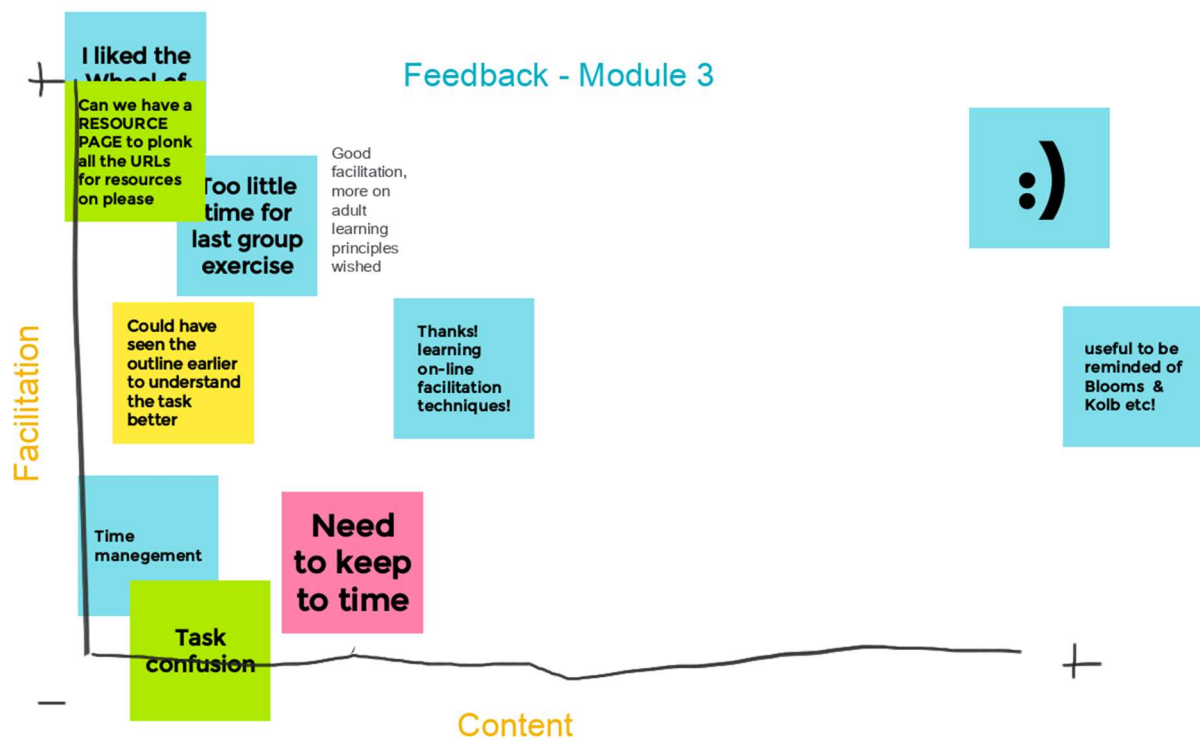
Describe today's session in three words...



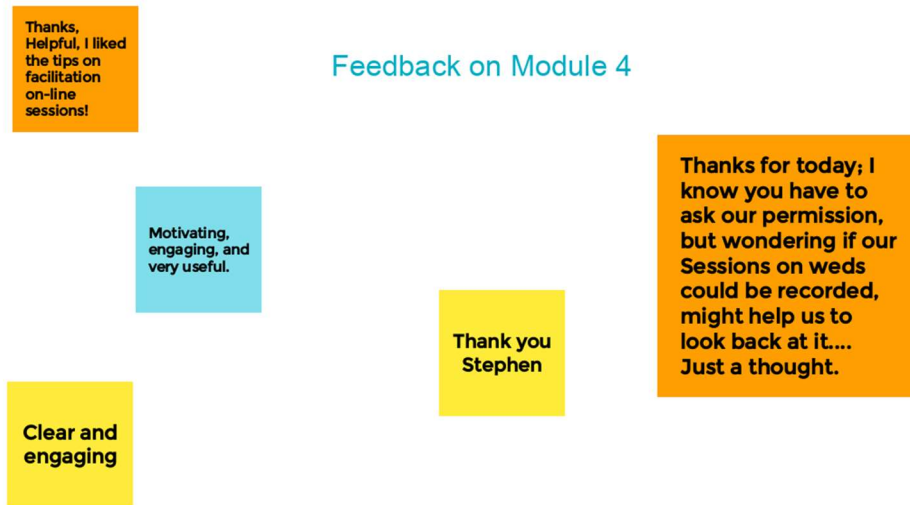
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Feedback from Module 3:



Feedback from Module 4:



Pictures

Zoom Meeting

Participants (17)

Find a participant

- RedR UK (Co-host, me)
- SB Stephen Blakemore (Host)
- Anne Lloyd
- A Adamou
- AM Almudena Montoliu

Invite Mute All

Chat

From Almudena Montoliu to Everyone:
<https://www.canva.com/>

From Anne Lloyd to Everyone:
has anyone used Padlet in an on-line training?

To: Everyone

Type message here...

Type here to search

16:48 29/01/2021

Zoom Meeting

Chat

website links for Resources page on the Jamboard Frame 10 in case anyone wanted to add others.

From Hamza Hamwie to Everyone:
thank you

From Almudena Montoliu to Everyone:
Thanks, Daniel

From Me to Everyone:
Here is the link to the evaluation survey, kindly fill it when you can! I will also share it by email later.
<https://www.surveymonkey.com/r/TX5G8YP?trid=a054u00000LPIU5>

From Anne Lloyd to Everyone:
thanks you Stephen & all of you1

From Aya to Everyone:
Thank you everyone and i am thrilled to know all of you

To: Everyone

Type message here...