Assessment Planning Exercise

Guidance for the coordination team

Your role is **to assist all other teams** and to **coordinate the assembly of an agreed survey questionnaire with no more than 10 questions**. (This means some teams will have to cut their questions and perhaps agree that some questions from other sectors have a higher priority than their own.)

This is an **emergency** assessment, i.e. to identify priority needs, capacities, and operational settings. The goal of the assessment should be to **establish response priorities**.

The other teams have already started formulating a set of questions for their sector. You need to decide **quickly** how you, as a team, will approach your task, then visit the teams to **learn what their key data needs are** and **guide them towards developing questions which will be accepted into the final multi-sector assessment**.

Try to agree on the set of 10 questions **before** the end of the 30 minutes. The sectoral teams can then refine the “type” and “method” for their questions while you compile the final list.

Assume that data disaggregation will be by sex, age, and disability (as per the handout **STP 13 Data Handout.docx**). Make a note if any groups require disaggregation by other categories.